CITY OF DUNWOODY, GA CITY COUNCIL

Ken Wright, Mayor

Denis Shortal – District 1, Post 1 Adrian Bonser - District 2, Post 2 Tom Taylor – District 3, Post 3 Robert Wittenstein – At Large, Post 4 Danny Ross – At Large, Post 5 John Heneghan – At Large, Post 6

Monday, February 16, 2009

Special Called Meeting

7:00 PM

- A) CALL TO ORDER
- B) ROLL CALL
- C) PUBLIC COMMENT
- D) UNFINISHED BUSINESS:
 - 1. Discussion and vote on approving a contract for phone internet equipment and services for 41 Perimeter Center East.
- E) PUBLIC COMMENT
- F) EXECUTIVE SESSION
 - 1. For the purposes of legal, real estate and personnel discussions.
- G) ADJOURN



CITY OF DUNWOODY

400 Northridge Road Suite 1250 Dunwoody, GA 30350

Phone: 678.382.6700 • Fax: 678.382.6701

www.dunwoodyga.gov

MEMORANDUM

To: Honorable Mayor and City Council

From: Michael B. Lockett, Information Technology Manager

Date: February 13, 2009

Subject: Voice Over Internet Protocol (VOIP) Telephone and Network Infrastructure

Solution RFQ-09-321

CMO (City Manager's Office) Recommendation:

To seek Mayor and Council approval of the selection of the VOIP Telephone Solution & Network vendor and enter into a contract with the best qualified firm to provide communication services for the City of Dunwoody.

Background:

The City released a Request for Qualifications for VOIP Telephone Solution & Network Services on February 10, 2009 at 2:30 p.m. This solicitation was placed on the City's website and notification was sent to all vendors on the City's vendor list. We also posted our solicitation on the State of Georgia Registry website, which reached out to 627 vendors.

In response to the RFQ the City received two proposals on February 13, 2009 at 12:00 noon. Submittals were received from ADCAP and DIGITEL.

Discussion:

Selection Process: Criteria used in evaluation of each firm's proposal included the following:

- Qualifications
- Approach
- Methodology
- References
- Financial Stability

Both of the respondents exceeded the minimum requirements to provide the VOIP, however, we are still waiting for best and final offer and will recommend an award to the firm best suited to meet the City's needs.

The best and final offer practice is used with respondents to indicate that no further negotiation on the amount or terms is possible.

Time Requirement: This system will accommodate the entire build out for the following departments: Police, Municipal Court Services, Information Technology, Community Development, Public Works, and Finance and Administration. To further ensure that the City of Dunwoody meets the required implementation date of March 10, 2009, it is imperative that the City implement both VOIP telephone and Network infrastructure. This will address all current and future needs for support and maintenance of the communication systems for the City of Dunwoody.

Alternatives:

If a vendor is not selected and contracted at this time, the City will not meet the deadline of March 10, 2009 for the Network infrastructure to be in place to effectively support the Police Department and the City could incur further costs for DeKalb County Police services.

Financial Impact:

The City has a Georgia Municipal Association (GMA) Master Lease that was approved by Council on November 24, 2008. This VOIP expenditure can be funded through a supplemental lease under the GMA Master Lease.

<u>HOME</u>	CONTACT US	SUBSCRIBE FOR BID NOTICES	PROCUREMENT LINKS
The back button	n cannot be used	Bid Processing	
Return To Ma	enu		
This is an approved bid and the process to email the appropriate vendors has been initiated. The total number of contacts selected is: 627.			
			PR_bid_processin
Georgia	a State Registry		